TAKE A TOUR OF THE LIBRARY

Dr (Mrs) C.N Ezeani
University Librarian
NNAMDI AZIKIWE LIBRARY

Sitting Capacity:

Over 7,500 Students
ABOUT THE LIBRARY

• Year of Establishment: 1960

Main Library: Nnamdi Azikiwe Library

Branch/Faculty Libraries
• Agric Library
• Education Library
• Engineering Library
• Pharmaceutical Sciences Library
• Veterinary Medicine Library

ENUGU
• Institute of Development Studies (IDS), Enugu
• Medical Library at the College of Medicine
• Moot Court Library/Law Library
The resources in the library consist of:

- Information Resources
  - Electronic Resources
  - Print Resources
- Physical Resources
- Human Resources
Resources that require password and username

1 **Hinari**
To begin a HINARI session, go to [www.who.int/hinari](http://www.who.int/hinari),
Enter your userID:
   Enter your password:

2 **ARDI**
[http://ardi2.wipo.int](http://ardi2.wipo.int)
Username:
   Password:

3 **OARE**
[http://oare.oaresciences.org/content/en/journals.php](http://oare.oaresciences.org/content/en/journals.php)
Enter your userID:
Enter your password:

4 **AGORA**
To begin an AGORA session, go to [http://www.aginternetwork.org/en/](http://www.aginternetwork.org/en/)
Username:
Password:
Secured resources that are IP based

- Edward Elgar's Journals and Development Studies eBooks then
  http://www.elgaronline.com/noresults?access=user

- Nature Publishing Group
  http://www.nature.com/

- Science direct Journals Database
  www.sciencedirect.com

- Scopus Database
  www.scopom
Secured resources that are IP based Contd..

- Jstor
  [www.jstor.org](http://www.jstor.org)
- Cell press Database
- TEEAL
Click on Communities and Collections under Browse. You can also browse with Title, Author, Subject.
DIVISIONS AND SECTIONS

TECHNICAL SERVICES DIVISION

• ACQUISITIONS
• BIBLIOGRAPHIC CONTROL UNIT
• BINDERY
• CATALOGUING

PUBLIC SERVICES DIVISION

• CIRCULATION
• BRANCH LIBRARIES
• PORTERS’ UNIT
• REFERENCE
DIVISIONS AND SECTIONS CONTD...

DIGITAL LIBRARY DIVISION

- MTN LIBRARY DIGITAL LIBRARY
- SPECIAL IT PROJECT UNIT
- DIGITIZATION UNIT

SERIALS DIVISION

- SERIALS SECTION
- NEWSPAPER SECTION
- E-SERIALS UNIT
DIVISIONS AND SECTIONS CONTD...

SPECIAL COLLECTIONS DIVISION

• AFRICANA SECTION
• UNITED NATIONS SECTION
• GOVERNMENT DOCUMENTS
Library Gate/Security Post

Identify yourself at the gate, with the security men.

**Bags are NOT ALLOWED in the Library**
• GSP 111 Lectures hold here
• Students browse here
PORTERS’ DESK

• Students and Staff present their library cards
• You can gain entrance with your school fees receipt/printout, pending when you obtain your library card.
• External users present introductory letters
ICT Facilities in the Library: OPAC – Online Public Access catalog
• Acquisition of resources
• Processing of Acquired Books (eg. Stamping, assigning accession numbers, etc).

Dr. E. D. Chigbu
Head, Acquisitions Division
Cataloguing of Books

- Assigning call numbers
- Spine-labelling

Mr. Brendan E. Asogwa
Head, Cataloguing Section
Bibliographic Control Unit

Mr. J. U. Ezema
Head, Bibl. Control Unit
SERIALS SECTION

Over 44,000 journal titles
Foreign and Local
ACCESS TO ONLINE JOURNALS
Usernames/passwords

Mr. N. T. Imo
Head, Serials Division

Dr. (Mrs) A. N. Ejikeme
Head, Serials Section
NEWSPAPER SECTION

Dr. Mrs. Victoria N. Okafor
Head, Newspaper Section
REFERENCE SECTION

Maps, dictionaries, encyclopedias, gazettes, year books, almanacs, Virtual Library Services, etc.

Dr. Mrs J. N. Ekere
Reference Librarian
Mr. C. C. Eze
Head, United Nations
Government publications and archives including materials from statutory bodies, parastatals and the university.

Mrs Fidelia Asiegbu
Head, Govt. Documents
AFRICANA SECTION

Houses:
• Africana materials including fictions, books in different subject areas, rare publications (Biafrana and Achebeana) and student projects, theses and dissertations.

Dr. R.N.C. Ugwuanyi
Head, Africana Section
Services

- Binding of books, Projects, etc
- Lamination of books

Mr. Emmanuel Ugwu
Head, Bindery Unit
• Registration of Users
• Loan Services
• Maintenance of books on the stacks under Circulation control
• Issuing of Library Clearance
• Keeping Statistics
• Control of Users
• Counseling Services
• Training of Student Librarian

Mr. C. F. Ugwuanyi
Head, Circulation Section
• About Sixty (60) computers

• For advanced Research

• For senior researchers (eg. Lecturers and PG students)
Register and have access to several databases

Dr. Scholastica Ukwoma
Head, MTN Library
SPECIAL IT PROJECT UNIT

- Ripping of Projects from PG School
- Centre for JAMB/PUME Exams
- Workshop centre

Mr. Emmanuel C. Ihekwoaba
Head, Sp. IT Project Unit

- Find out the **Date** and **Venue** for your faculty registration.
- Present your **current fee receipts** and a **passport** photograph at the venue.
- Collect **registration forms** from library staff.
- Consult library staff on how to fill the registration forms.
- Present the completed forms to your **HOD** for his **signature** and **official stamp**.
- Return **duly completed forms** to library staff.
- Collect your library **borrowers' cards** which **must** be **duly stamped**.
Borrowing Books from the Library

Your borrower's card is the only thing that qualifies you to borrow books from the library. In borrowing books from the library, observe the following steps:

- Identify the book(s) you want to borrow
- Check whether the book is in a good condition
- Present the book to the library staff at the lending desk
- Remove the book cards from the book pocket and fill in your name and number
- Give the book, the book cards, and your borrower's card to the library staff for stamping
- Return the book on/or before the date on your borrower's card.

Note: You can borrow a maximum of four books for one month. You must present in addition to your borrower's card, your school fees receipt or ID card. A fine of N10.00 only is charged daily for overdue books. Your borrower's card is not transferable.
Do not enter the library with bags. Always surrender yourself for search while leaving the library.

Do not drink nor eat anything in the library.

Leave all consulted books on the table. Do not shelve them back.

Do not write or make any mark inside a book.

Do not wear noisy shoes to the library.

Do not go out of the library with books that are not properly lent out to you.

Dress decently while coming to the library.

Switch off your handsets while in the library.

Do not charge your handsets or other appliances in the library.

Always return borrowed books at at when due.